

Strategic Plan – Rollout Phase – College/Department/Area/School Levels

Step 1 – January 2018 presentation of the University Strategic Plan (USP) and the rollout plan to the general university community via a video.

Step 2 – Deans, along with associate deans, faculty representatives, and other advisory committees should create a document describing how their college intends to implement the strategic priorities outlined in the USP.

- This document will be the basis for the ultimate college strategic plan (CSP) and should reflect a broad vision for the college; however, it should include specific academic and curricular suggestions, research/creative activity themes and foci, and plans for outreach and engaged scholarship envisioned for various departments, areas, and schools within the Dean's purview. In addition, to facilitate multidisciplinary efforts across campus, the draft CSP should include proposed academic and research collaborations among colleges. Target metrics (through 2025 and framed in the context of the USP target metrics) associated with these specific plans should be included.
- Information from Deans should be provided to the Offices of the Provost and the Vice President for Research for review by mid- to late February 2018.

Step 3 – After review of the documents by the Offices of the Provost and the Vice President for Research, Deans should share their document with the college's departments/areas/schools and college-based centers/institutes. Discussion among the Deans of the multidisciplinary aspects of college-level plans will be facilitated by the Offices of the Provost and the Vice President for Research.

- Once departments/areas/schools receive the documents prepared by the Dean they should prepare a similar document that would include plans for the department/area/school to implement the USP, as well as any specific plans suggested by the Dean. The department/area/school document should note any areas of strength that might have been overlooked in the plans suggested by the Dean, as well as an indication of resources that are currently available or will be needed to address the Dean's plans. Development of target metrics relative to those in the USP and those suggested by the Dean also should be part of the process.
 - Specific plans for the academic mission and for increasing engaged scholarship should be included in department/area/school plans. With respect to research and creative activities, it is strongly recommended that departments/areas/schools carefully evaluate their intellectual and physical resources and disciplinary/multidisciplinary strengths and define areas of research and creative activity that will leverage these resources and strengths and optimize faculty engagement and success.

Step 4 – Department/area/school information from Step 3 should be compiled by the Dean. As part of this process, Deans should engage in collegial discussions with faculty in departments/areas/schools (and college-level center/institute directors) regarding the outcome(s) of the strategic planning process and use these discussions to update and finalize the CSP. The final CSP along with department/area/school-level plans should be provided to the Offices of the Provost and the Vice President for Research by the end of the Spring 2018 semester.

Step 5 – The Office of the Provost will constitute a committee to review all levels of college reports and to prepare an executive summary of implementation plans.

Strategic Plan – Rollout Phase – Institute and Center Level

Step 1 – January 2018 presentation of the University Strategic Plan (USP) and the rollout plan to the general university community via a video.

Step 2 – Institute/Center Directors should create a document, in conjunction with the faculty members associated with the institute/center, describing how the institute/center intends to implement the strategic priorities outlined in the USP. The Research Advisory Committee (RAC) also will create a document identifying how it believes the institution should support the strategic plans and identify key research areas for investment.

- These documents will be the basis for the ultimate institute/center strategic plan (I/CSP) and should contain specific plans for academic programs (if applicable), research and creative themes and foci, and plans for outreach and engagement of the institute/center. In addition, to facilitate multidisciplinary efforts across campus, the draft I/CSP should include proposed research collaborations among centers/institutes and with various colleges/departments/areas/schools. Target metrics (through 2025 and framed in the context of the USP target metrics) associated with these specific plans should be included.
- Information from Institute/Center Directors and the report from the RAC should be provided to the Offices of the Vice President for Research and the Provost for review by mid- to late February 2018. Further discussion of multidisciplinary aspects of institute/center plans will be facilitated by the Office of the Vice President for Research.

Step 3 – After review of the documents by the Offices of the Vice President for Research and the Provost, Directors should share the document for their institute/center with the relevant colleges/departments/areas/schools.

Step 4 – Department/area/school information arising from the colleges should be shared with Directors of institutes and centers, and this information should be used to finalize the I/CSP. The final I/CSP should be provided to the Offices of the Vice President for Research and the Provost by the end of the Spring 2018 semester.

Step 5 – The Offices the Vice President for Research and the Provost will constitute a committee to review I/CSP documents and to prepare an executive summary of implementation plans.