



TEXAS TECH UNIVERSITY

Office of the President

MEMORANDUM

DATE: November 21, 2023

TO: Faculty and Staff

FROM: Lawrence Schovanec, President

RE: Early Closure on Wednesday

Ahead of the Thanksgiving holiday, Texas Tech University will close at 2 p.m. on Wednesday, Nov. 22.

Employees should follow guidance provided by their supervisor to ensure all essential services are covered. In a separate email, Human Resources will provide time reporting and paycheck distribution information.

Regular university operations will resume on Monday, Nov. 27.

As a reminder, the Goin' Band from Raiderland will represent Texas Tech on NBC's TODAY Show on Wednesday, Nov. 22, beginning at 7:50 a.m. and at the Macy's Thanksgiving Day Parade on Thursday, Nov. 23. The parade begins at 8:30 a.m. and will be broadcast on NBC.

I wish you and yours a safe and joyful Thanksgiving.



FROM HERE, IT'S POSSIBLE.™