



TEXAS TECH UNIVERSITY

Office of the President™

March 17, 2020

Dear Texas Tech University Community,

In response to the COVID-19 pandemic, I have announced policy modifications to allow for remote work for as many Texas Tech employees as possible. The Office of Human Resources has created a [website](#) intended to offer guidance and provide resources for both managers and employees. Realizing working remotely during a pandemic is a new situation for most of us, we will continue to evaluate processes and issue further guidance as it becomes available.

Please contact the Office of Human Resources with any employee-related questions or concerns by emailing hr.talent.management@ttu.edu or by calling (806) 742-3650.

For IT-related questions, please refer to go.ttu.edu/remotearchive or contact IT Help Central at (806) 742-4357 (HELP), online at www.askit.ttu.edu or via email at ithelpcentral@ttu.edu.

For payroll questions, please contact Payroll & Tax Services at (806) 742-3211 or webmaster.payroll@ttu.edu.

Our main objective as this point is to get as many employees off campus as possible to ensure everyone's safety and well-being. We appreciate your patience and cooperation while we work through this unique situation.

Sincerely,

A handwritten signature in black ink that reads "Lawrence Schovanec".

Lawrence Schovanec
President
Texas Tech University