QEP Development Committee Meeting Minutes
August 7, 2014

Members Present: Gary Elbow, Todd Chambers, Jennifer Hughes, Susan Lang, Jonathan Marks, Courtney Meyers, Catherine Parsoneault, David Roach, Marcelo Schmidt, Gary Smith.

Welcome & Call to order: Smith called the meeting at 3:30pm.

Approval of minutes: Minutes for July 31st, 2014 were approved by unanimous voice vote with a correction to add Michelle Hougland and Allison Matherly as guests.

QEP Project Resolution: Smith indicated that the QEP would be tied to the TTU general education requirements, the TTU communication intensive/enhanced curriculum, and the TTU multi-cultural course requirement. Assessment of the impact of the QEP would be conducted via a selected global competency assessment instrument.

QEP Assessment: Parsoneault presented to the committee three global competency assessment instruments of which, one could be selected to assess the impact of the QEP. Parsoneault invited members to examine the three instruments, and to research other options.

Global Communication Center: Committee members discussed the role of the Global Communication Center. These roles would include faculty development, coordination/clearinghouse for projects and activities, and assessment of the QEP.

Fall Campaign ideas: Smith reviewed several options for the QEP fall campaign. Among several mentioned are: Bus wraps, table tents, QR codes, lapel buttons, faculty and staff-centric ideas.

Other Business:
• Parsoneault announced that negotiations with Sue Jones (retired), graphic artist, to design the QEP proposal document.
• Reminder of the September 1st deadline for the QEP first draft.

Next Meeting: Smith announced that the next meeting would be scheduled for the week of August 18.

Adjournment: Smith adjourned the meeting at 4:55 pm.