QEP Development Committee Meeting
Minutes
April 16, 2014
2:00-3:30 pm

Invitees: Maryfrances Agnello, Kathy Austin Beltz, Stephanie Borst, Todd Chambers, Caleb Cox, Gary Elbow, Kathleen Gillis, Amy Heard, Grace Hernandez, Jennifer Hughes, Lisa James, Erin Justyna, Susan Lang, Paige Lehmann, Dylan Lewis, Justin Louder, Jonathan Marks, Jobi Martinez, Elizabeth McDaniel, Courtney Meyers, Pham Nhung, Catherine Parsoneault, David Roach, Lisa Rogers, Gary Smith, Sara Spurgeon, Fernando Valle, Aliza Wong

I. Call to Order: Gary Smith called the meeting to order at approximately 2:05 pm. This is the fifth meeting of the QEP Development Committee and the goal of this meeting is to hear from the task forces and to discuss student learning outcomes and potential projects.

II. Approval of Minutes: Notes from the previous meeting are approved by the committee as distributed.

III. Discuss Potential Projects: Gary Smith reviewed the list of potential projects with the committee. Smith, with the approval of the committee suggested removing the e-portfolio project (11) and the university writing intensive requirement project (1) along with the projects related to study abroad (4) and second language fluency (5) due to similar projects already underway at Texas Tech. The group decided to retain the Writing Fellows program (8) and the Graduate School Writing Center (9) and decided to combine the projects related to OTC cross-cultural lectures (7) with the project to enhance opportunities for non-verbal communication across cultures (6). In reference to the Graduate School Writing Center project, the group discussed this should not create a separate center.

The committee discussed the possibility of creating a Global Communications Center that would include a Director and physical office. It is suggested that two groups be established to develop both new projects and existing ones that could be enhanced to assist in focusing the committee’s efforts. It is also suggested that a resource center be created to oversee all communication programs across campus. The committee discussed including distance education students in the QEP. Smith stated that the ultimate goal of the QEP may be to create a culture of communication and multiculturalism.
IV.  *Discuss Potential SLOs for Projects:* The committee discussed student learning outcomes and the comments made by the SACSCOC consultants. The group discussed that the proposed SLOs were closer to mission statements than student learning outcomes and that they would be difficult to assess.

V.  *Next Steps:* The committee discussed the urgency to choose QEP projects to pursue and would like to make decisions by the next meeting.

VI.  *Next Meeting & Adjournment:* The next QEP Development Committee meeting will be held on April, 24th at 2:00 PM.