

TTU Graduate School Admissions Portal - guide for School of Music Graduate Programs (Spring 2020 and onward)

This guide will walk through the application portal for a *new* applicant, one without a previous degree or coursework from TTU, and one who will be taking courses primarily on campus.

1) General Graduate School application instructions, includes details for international students:

<https://www.depts.ttu.edu/gradschool/admissions/howtoapply.php>

2) To begin: <https://www.depts.ttu.edu/gradschool/Admissions/apply-now.php>

Prospective students without a previous login click on the bottom link.



DISCOVER • CREATE • ENGAGE

Graduate education at Texas Tech dates back to 1927 when graduate courses were taught in the school of Liberal Arts. Today, Texas Tech offers some 60 doctoral degrees, over 100 master's degrees, and more than 60 graduate certificate programs.

Texas Tech fosters an environment of inclusion and engagement and encourages original and creative thinking in a personalized setting. As a graduate student at Texas Tech, you are an integral part of the educational experience by helping shape your program to match your interests and career goals. Along the way, you'll have access to state-of-the-art facilities, including over 80 centers and institutes, an internationally renowned faculty, and comprehensive professional and career development activities. Your experience at Texas Tech will provide you with the skills and experience needed to enter and succeed in a wide array of employment arenas, including education, government, business, and non-profit sectors.

Application Portal

Login to access your previous applications and check your application status. If you applied prior to Spring 2020, you will need to create a new account.

LOGIN

[Forgot Password](#)

First time here? Applied prior to Spring 2020? No problem.

[Click Here to Get Started](#)

3) Next you will be asked to enter your name and your email



New Application

First Name*

Last Name*

Email*

Next

4) Next you will be asked about previous masters/doctoral work

New Application

Student Type

Are you currently enrolled in a Master's or Doctoral program at Texas Tech?*

Have you completed coursework in a Master's or Doctoral program at Texas Tech in the past?*

Are you deferring your completed application from a previous term within the last year?*

NOTE: If your previous application was denied or not complete, you will be considered a new applicant and will not be able to defer. You may only defer your application for the same exact program you applied to, for up to 12 months.

Back

Next

*NOTE the last option below regarding students who **completed** applications for Fall 2019, but did not matriculate

5) Next you will be asked for some basic information:

New Application

Application Type

Citizenship*

--Please Select--

Domestic - US citizens or Permanent residents or individuals who have applied for permanent residency

International - citizens or permanent residents of a country to which they intend to return other than the United States. International applicants may be in the United States on an educational, worker or visitor visa, or be residing in their home country.

How will you be taking the majority of your classes?*

--Please Select--

Program Level*

--Please Select--

Back

Next

New Application

What term are you applying for?*

Spring 2020

What program are you applying to?*

--Please Select--

Back

Next

New Application

What password would you like to use for saving your application?*

Password must be at least 8 alpha-numeric characters.

Please enter your password again.*

Back

Save

8) Next you will be asked for some biographical information such as: information about your birthdate and city of birth, citizenship, race/ethnicity, and military service

Biographical Information

Biographic Information

Date of Birth*

1900-01-01

Gender

Male

Female

Other

Decline to State

Social Security Number

.....

Please enter your Social Security Number, if you have one. It is used to match your application to your transcript and test scores, and for financial aid.

Previous Back to Checklist Next

9) Then you will answer questions about Texas Residency:

Residency Information

Residency Information

Are you a Texas Resident?*

Yes

No

Did you live in Texas for 36 consecutive months leading up to high school graduation or completion of the GED?*

Yes

No

When you begin the semester for which you are applying, will you have lived in Texas for the previous 12 months?*

Yes

No

Do you currently live in Texas?*

Yes

No

How many months have you been living in Texas?*

1000

For the past 12 months, have you been gainfully employed in Texas?*

Yes

No

Previous Back to Checklist Next

10) Next is information about your educational history. You will be asked about why you are applying to the program, your background in music and whether you wish to be considered for Scholarships/Assistantships

College(s)

Please list all post-secondary colleges or universities you have previously attended or are presently attending, including for extension, correspondence, and distance learning credit.

Failure to list all colleges will be considered an intentional omission and may lead to forced withdrawal.

Please upload your transcripts in PDF format. Applicants with international credentials must provide original language transcripts and certified English translations of all transcripts. Please note that all documents you upload to your application are considered unofficial, and if you are admitted, you are responsible for providing official documents and test scores to TTU. For more information on official document submission, please visit our [Newly Admitted Student](#) page.

Applicants with Indian, Bangladeshi, and Pakistani credentials must submit all individual mark sheets indicating all subjects taken and marks obtained for all years of post-secondary study issued by the institution responsible for conducting the examinations. Consolidated marksheets sent without the individual marksheets may not be acceptable. If your school only provides consolidated marksheets, you must also include documentation from your school on school letterhead signed by the school official responsible for issuing their academic records, and the documentation must state that the school does not issue individual or semester marksheets.

Applicants with Iranian credentials: Please note, while we accept translation packets that include both the English translation and a copy of the original language transcript for application evaluation purposes, if you are admitted you must provide separate final official documents in the original language in addition to your official English translation.

At least 1 record is required.

Institution:*

Did you obtain or are you planning to obtain a degree from this college?:*
 Yes
 No

Attend From:*

Attend To:*

Degree Information:*

Degree Date:*

*Make sure you create a New Record. This is where you will enter information about your previous college experiences and upload your transcripts. **Pdf (unofficial) transcripts are fine for the application**

11) Then you will be asked about your letters of recommendation, your CV/Resume, Personal Statement, Writing Sample, audio recording, video recording, and optional materials.

Letters of Recommendation

Letter of Recommendation 2

Recommender Name*

Recommender Email*

***Recommendation Letters:** students fill in recommenders' names and email addresses. Recommenders receive an automatically generated email containing a link that they will follow to upload/submit recommendation materials.

12) You will be asked to certify your application and then submit your payment information for the application fee

Certification & Payment Information

Certification of Information

You are required to read the statements below. By checking the box next to the statement you are agreeing to the terms and conditions laid out in the statement. If you do not check the box next to the statement, you will not be allowed to complete or submit this application.

Notification of Rights under Texas Law*
Information collected about you through this application may be held by any institution of higher education to which you apply. With few exceptions, you are entitled on your request to be informed about the collected information. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under section 559.004 of the Texas Government Code, you are entitled to correct information held by an institution that is incorrect. You may correct information held by any institution to which you apply by contacting the institution. The information that is collected about you will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.

Terms & Conditions*
If my application is accepted, I agree to abide by the policies, rules and regulations at any college to which I am admitted. I authorize the college to verify the information I have provided. I certify that the information I have provided is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment and/or appropriate disciplinary action. I understand that officials of my college will use the information submitted on this form to determine my status for residency eligibility. I authorize the college to electronically access my records regarding the Texas Success Initiative. I agree to notify the proper officials of the institution of any changes in the information provided.

Non-Discrimination Clause*
Admission to any of the Texas institutions of higher education and any of their sponsored programs is open to qualified individuals regardless of race, color, gender, sexual orientation, creed, age, national origin or disability.

[Previous](#) [Back to Checklist](#) [Next](#)

13) Finally, you will be taken back to the check list. You should see green check marks beside all of the headings. Once you have green check marks, only then can you finally submit your application.

Application Checklist

Fine Arts - Music - Music Education (PhD) - Spring 2020

Deadline: 1/30/2020

The School of Music participates with faculties of Interdisciplinary Arts, Art, Theatre, and Philosophy in an interdisciplinary program leading to the Doctor of Philosophy in Fine Arts. Prior to specializing in a specific area of visual or performing arts, students obtain a foundational core of knowledge from interdisciplinary courses including Colloquium, Arts Histories, Arts in Contemporary Contexts, and Topics; Philosophy constitutes a multidisciplinary addition. Satisfactory completion of 18 semester hours of graduate coursework during one 12-month period fulfills the program's residence requirement.

Concentrations - Fine Arts students whose track is Music engage an individualized curriculum with a concentration in Musicology, Music Theory, Music Education, or Arts Administration. The degree program requires a minimum of 60 semester hours at the graduate level beyond the master's degree, includes a rigorous comprehensive examination, and culminates in a dissertation that allows a choice of several avenues of research created through traditional research, professional problems, or an internship. (This degree program is detailed in the catalog section that introduces the Talmington College of Visual and Performing Arts.)

Contact Information	✓
Full Legal Name	✓
Permanent Address	✓
Mailing Address	✓
Phone & Email	✓
Alternate Name	✓
Biographical Information	✓
Biographic Information	✓
Birth Information	✓
Race & Ethnicity	✓
Additional Information	✓
Residency Information	✓
Residency Information	✓
Education History	✓
College(s)	✓
Program Questions	✓
Program Specific Questions	✓
Program Requirements	✓
CV-Resume	✓
Personal Statement	✓
Writing Sample	✓
Audio Recording	✓
Video Recording	✓
Optional Materials	✓
Recommendations	✓
Recommendation 1	✓
Recommendation 2	✓
Recommendation 3	✓
Certification & Payment Information	✓
Certification of Information	✓
Payment Information	✓

[Back to Portal](#) [Cancel Application](#) [Submit Application](#)

