



TEXAS TECH UNIVERSITY
President's Leadership Institute™
2016 APPLICATION

PERSONAL INFORMATION

Last Name _____ First Name _____
R# _____ Date of Hire _____ Time In Current Position _____
Current Title _____
Campus Mailstop _____ Department _____
E-mail _____ Phone Number _____
Supervisor's Name _____ Dean's Name _____

EDUCATION & EMPLOYMENT INFORMATION

In the space provided, briefly summarize your academic history. List degrees/certificates received, dates, field of study, vocational training programs, professional institutes, etc.:

In the space provided, briefly describe your responsibilities in your current position:



PROFESSIONAL DEVELOPMENT QUESTIONS

Please answer the following questions in the space provided.

What specific skills/knowledge do you hope to gain from your participation in the President's Leadership Institute?

Describe your last major professional growth, what caused it, and the impact it had for you and/or your department.

**COMMITMENT**

I understand that the President's Leadership Institute is a learning experience intended to promote individual leadership skills that will better serve the university. I also understand that this program requires a time commitment on my part, which includes attendance at every module listed below. I further understand and agree that should I miss more than one module, for whatever reason, I may not complete the Institute.

Module	Tentative Date	Tentative Time	Location
The Importance of Personal Leadership	Monday, October 24, 2016	8:00 a.m. – 5:00 p.m.	Canyon House at Spirit Ranch
Personnel and Talent Management	Monday, November 7, 2016	1:00 p.m. – 5:00 p.m.	Texas Tech, TLPDC, Room 153
Finance	Monday, January 23, 2017	1:00 p.m. – 5:00 p.m.	Texas Tech, TLPDC, Room 153
Strategic Planning: Mission and Values	Monday, February 20, 2017	1:00 p.m. – 5:00 p.m.	Texas Tech, TLPDC, Room 153
Conclusion: A Plan of Action	Tuesday, March 21, 2017	1:00 p.m. – 5:00 p.m.	Canyon House at Spirit Ranch
Graduation Dinner and Reception	Monday, April 17, 2017	6:00 p.m. – 8:00 p.m.	McKenzie-Merket Alumni Center

 Signature

 Date

 R#

A completed application consists of a completed form from the applicant as well as signed forms of commitment from the supervisor/department chair and AVP/dean (3 separate forms).

**Applications must be signed and returned to:
 President's Leadership Institute – MS 2044
 No later than 5:00 PM on September 23, 2016.**

All applicants will be notified of acceptance or non-acceptance no later than October 7, 2016.

**COMMITMENT****Supervisor/Department Chair**

_____ has applied for the President's Leadership Institute and has my full support for participation in the academy checked below. There are five modules for each leadership academy, and I am aware of the time commitment involved for this individual to complete the program, including attendance at each of the five module sessions.

I believe that the above-mentioned individual will be a good candidate for this professional development opportunity for the following reasons:

Supervisor Signature

Department

Printed Name

Title

Date

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**COMMITMENT****AVP/Dean**

_____ has applied for the President's Leadership Institute and has my full support for participation in the academy checked below. There are five modules for each leadership academy, and I am aware of the time commitment involved for this individual to complete the program, including attendance at each of the five module sessions.

AVP/Dean's Signature

College

Printed Name

Title

Date

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